

A regular meeting of Shawville Council was called to order by Mayor Sandra Murray, at the Town Hall at 7:30 p.m., November 26, 2013 with Councillors John Beimers, Bill Hobbs, Bill McCleary, Patti Moffatt, Peggie Sheppard, Frank Stafford Jr., as well as Director General, Crystal Webb.

281-13 Moved by Frank Stafford Jr., seconded by Pattie Moffatt, that the agenda be adopted. Carried unanimously.

282-13 Moved by Bill McCleary, seconded by Bill Hobbs, that the minutes of the regular meeting of November 12, 2013 be adopted as circulated. Carried unanimously.

#### **Visitors' Question Period**

Anne Caron attends the meeting as a visitor.

Ryan Barber and Ed Rusenstrom attend the council meeting to discuss changing the lighting at the Shawville Arena.

(The cost of purchasing new light fixtures will be included in the 2014 budget for approval at the budget meeting)

283-13 Moved by John Beimers, seconded by Peggie Sheppard, that the Council of the Municipality of Shawville authorize the 1<sup>st</sup> payment to COCO Paving King Street and Glendale in the amount of \$163,181.99 taxes included. Carried unanimously.

#### **Fire Men Budget**

<b>QTY Description</b>	<b>Unit Price</b>	<b>Total</b>
19 Helmets	180.00	3,420.00
7 PR Boots	115.00	805.00
4 PR Gloves	80.00	320.00
15 Balaclavas (Fire Hoods)	30.00	450.00
2 Bunkers Suit (New Firefighters)	1,349.00	2,698.00
3 Dead Blow Hammers	68.00	204.00
1 Ladder end Cover/Guard	152.00	152.00
4 BA masks with bags	230.00	920.00
4 Pagers 2@ 299.00 + 2 @ 495.00		1,588.00
20 BA Bottle Thread Covers	6.00	120.00
2 2.5 inch gate valves	199.00	398.00
4 Hydrant wrenches	34.00	136.00
4 Storz connection wrenches	24.00	96.00
2 Tarps	99.00	198.00
3 Name patches	83.00	249.00
2 chain for echo QV670	199.00	398.00
1 4 in NH female to 6 in NH male	170.00	170.00
4 Emergency lights for the hall	48.00	192.00
Tools	200.00	200.00
Office Supplies	500.00	500.00
2 uniforms	90.00	180.00
<b>Total No Taxes</b>		<b>\$13,394.00</b>

#### **DEPUTY CHIEFS - RATE FOR BASIC TRAINING**

The two (2) Deputy Chiefs wage of \$15.00 per hour when present at fires and fighting fires, including when acting as officer in charge and \$10.00 per hour when present for practices, courses, trainings and other activities directly related to their duties;

**DEPUTY CHIEF - WITH FIRE FIGHTER ONE AND/OR THE PUMPER COURSE**

**- FALL UNDER THE GRANDFATHER CLAUSE**

The two (2) Deputy Chiefs wage of \$16.00 per hour when present at fires and fighting fires, including when acting as officer in charge and \$10.00 per hour when present for practices, courses, trainings and other activities directly related to their duties, including house inspections;

**OFFICERS - RATE FOR BASIC TRAINING**

The four (4) Officers wage of \$15.00 per hour when present at fires and fighting fires including when acting as officer in charge and \$10.00 per hour when present at practices, courses, trainings and any other activities directly related to their duties;

**OFFICER - WITH FIRE FIGHTER ONE AND/OR THE PUMPER COURSE - FALL UNDER THE GRANDFATHER CLAUSE**

The four (4) Officers wage of \$16.00 per hour when present at fires and fighting fires including when acting as officer in charge and \$10.00 per hour when present at practices, courses, trainings and any other activities directly related to their duties, including house inspections;

**OTHER FIREFIGHTERS - RATE FOR BASIC TRAINING**

Other Firefighters wage of \$13.00 per hour when present and fighting fires and \$10.00 per hour for practices, courses, trainings and other activities directly related to their duties;

**OTHER FIREFIGHTERS - WITH FIRE FIGHTER ONE AND/OR THE PUMPER COURSE - FALL UNDER THE GRANDFATHER CLAUSE**

Other Firefighters wage of \$14.00 per hour when present and fighting fires and \$10.00 per hour for practices, courses, trainings and other activities directly related to their duties, including house inspections;

**That Larry Stephens and Jonathan Perreault be paid \$15.00 for training as a monitor for the section 1**

When the Fire Fighters are doing their inspection duties, such as the fire trucks or equipment; regardless of rank they will receive a rate of \$10.00 per hour to a maximum of 192 hours per year.

The deputy-chiefs will receive \$1,200.00 per year each to be divided equally between Shawville and Clarendon municipalities; providing that the Municipality of Clarendon agrees to all of the above.

That a "2 hour minimum" call out to be allowed for the Shawville/Clarendon Firemen when reporting to a fire call, in the Municipality of Shawville and Clarendon.

That the 3 firemen for "weekend on call" will be paid \$70.00 per Firefighter for the weekends that fall between the long weekend in May and the long weekend in September to be split equally by each Municipality.

The Shawville/Clarendon Fire Dept. Secretary will be paid an amount of \$150.00 per year from the Municipality of Shawville and the Municipality of Clarendon.

For the year 2014 transfer \$5,000.00 in the account for the fire truck.

Both Shawville and Clarendon will allow for a maximum of 30 firemen to be on the Shawville/Clarendon Fire Department. Reaching this number would allow our Department to become self-sufficient.

Training Courses (Shawville only) \$12,500.00

The Municipality of Shawville designates the qualified Shawville/Clarendon Firemen as officers of the Municipality to inspect fire alarm system, smoke alarm systems and smoke detectors.

- 284-13 Moved by Bill Hobbs, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize to adopt the 2014 wish list from the Shawville Clarendon Fire Department and all of the requests listed above, providing that the Municipality of Clarendon agree to pay half. Carried by a vote of 4 to 2 Councillor John Beimers and Bill McCleary abstains.
- 285-13 Moved by Frank Stafford Jr., seconded by Bill Hobbs, that the Council of the Municipality of Shawville approves the recommendation made by the Shawville/Clarendon Fire Commission Committee to modify the terms of employment with the following change of terms to section of employment:
- Remove: A maximum of 24 hours will be allowed to be banked per calendar year, when it is related to weekend firefighting;
- Remove: Fire Cover Safety Plan work hours required on weekends will be taken off within the following two weeks;
- The salary amount will be based on a 40 hour minimum work week including the weekends going to fires; extra hours worked may be accumulated and taken in straight time (within reason)
  - Holidays and sick days will be status quo (i.e. same as the Municipality of Shawville guidelines for annual vacation and sick days), providing that the Municipality of Clarendon agree. Carried by a vote of 5 to 1 Bill McCleary abstains
- 286-13 Moved Patti Moffatt, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize the possibility of purchasing a tanker pumper in the year 2014, providing the Municipality of Clarendon agree. Carried by a vote 5 to 1 Bill McCleary abstains.
- 287-13 Moved by Bill Hobbs, seconded by John Beimers, that the Council of the Municipality of Shawville hire Wesley Tubman to work at the Shawville Arena on 3 month probation. Carried unanimously.
- 288-13 Moved by Frank Stafford Jr., seconded by Bill Hobbs, that the Council of the Municipality of Shawville authorize to issue one check to Archie Hillier for 92 hours at time and one half for all extra time spent at the Arena, prior to hiring an assistant. Carried unanimously.

289-13 Moved by Bill McCleary, seconded by Patti Moffatt, that the Council of the Municipality of Shawville agree to an increase of 2% effective January 1, 2014 to Office Staff, Town Men, and Building Inspector, not including arena staff.

Fire Chief Lee Laframboise will receive a total increase of 1% providing the Municipality of Clarendon agree.

Katie Sharpe an increase of 5% following her probation period.

It is also resolved that the Mayor and Council members will not take an increase for the year 2014. Carried unanimously.

290-13 Moved by John Beimers, seconded by Bill Hobbs, that the Council of the Municipality of Shawville authorize to hire Jo-Anne Dubeau to decorate the Town Hall in the amount of \$700.00 and the Shawville/Clarendon Library in the amount of \$500.00 providing that the Municipality of Clarendon agree to pay half the cost for the Shawville/Clarendon Library. Carried unanimously.

291-13 Moved by Frank Stafford Jr., seconded by Bill McCleary, that the Council of the Municipality of Shawville authorize to register 6 members of Council for the ethics course for the elected members that will be held on March 29, 2014, in the amount of \$1,483.13 taxes included. Carried unanimously.

292-13 Moved by Patti Moffatt, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize the Directed General, Crystal Webb to apply for the Municipal Park Commission Grant. Carried unanimously.

293-13 Moved by John Beimers, seconded by Bill Hobbs, that the Council of the Municipality of Shawville authorize the recommendation from Mayor Sandra Murray to appoint Councillor Patti Moffatt and Dr. Earl Potvin as representatives for Shawville O.M.H.. Carried unanimously.

#### Correspondence

- Thank you letter from Julia Rooney re: Bursary
- Donation from the Shawville Fellow Association in the amount of \$5,000.00 re: Drop in Centre on Main Street
- Thank you card from Albert Armstrong

#### Committee report:

Sandra Murray

- Kimberly Mankala - 228 Clarendon Street - re: garbage
- Discussion - Warden

Patti Moffatt

- Library Meeting

Bill Hobbs

- Hydro Poles numbers

Frank Stafford Jr

- Arena - Rates
- December 28, 2013 Free Ice Time

Peggie Sheppard

- Archives - New President
- Pontiac Masonic Hall - Cleaning, repairs and website

Bill McCleary  
-Groupe Insurance - Arena Employees  
-Building Inspector - E-Mails

John Beimers  
-Jamboree  
-Tree Lighting Ceremony

294-13 Moved by Peggie Sheppard, that the meeting be adjourned at  
10:15 p.m.

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Mayor

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Secretary-Treasurer