

October 9, 2012

A regular meeting of Shawville Council was called to order by Mayor Albert Armstrong at the Town Hall at 7:30 p.m., October 9, 2012 with Councillors, John Beimers, James Hodgins, Sandra Murray, Frank Stafford Jr., as well as Crystal Webb, Director General.

Councillor Royce Richardson motivates his absence.
Councillor Sylvia Hodgins motivates her absence.

262-12 Moved by James Hodgins, seconded by Frank Stafford Jr., that the agenda be adopted. Carried unanimously.

263-12 Moved by Sandra Murray, seconded by John Beimers, that the minutes of the regular meeting of September 25, 2012 be adopted as circulated. Carried unanimously.

Visitors Question Period

Amy Taylor attends the meeting to discuss the outdoor rink re: Broomball

Town Foreman, Denzil Yach attends the council meeting re: discussion on streets and parks

The following accounts are presented for approval of payment:

Acklands Limitée-Safety Supply	336.68
Bean's Service Station	576.61
Benson Auto Parts	317.48
Biblio Outaouais Inc.	16.55
Canadawide Scientific Ltd.	852.95
Cimco Refrigeration	4,336.62
Construction Laurent Filion	517.39
Desjardins-Laurentian	2,487.70
Desjardins-Laurentian (Adjustment to last month)	943.69pd
EBSCO Canada Ltée	132.28
Exova (Bodycote)	1,038.22
Extincteurs L & S Extinguisher	482.90
Fédération Québécoise des municipalités	65.89
Gauthier, Theresa	200.00
Green Terraces	1,638.39
Groupe CLR (9-1-1 Service)	223.13
Hillier, Archie	22.59pd
Donald S. Hodgins Inc.	1,688.43
W. A. Hodgins Store	1,576.12
Hydro-Quebec	11,775.42
Johns Valu-Mart	95.01
J.R. Brisson Equipment	943.48
KM Consultant Services	40.00
Magnalum Co. Ltd.	178.22
Malette, J.P.	360.00
Ministre des Finances	56,543.00
Minister of Revenue of Quebec	10,376.68
Murray's Sporting Goods Ltd.	172.46
O'Malley Truck and Trailer Service	816.34
Tom Orr Cartage	10,091.99
Paragraphe Bookstore	105.98
Permafib	32,164.26
Pilon, Norm	40.00
Pitney Bowes	397.31pd
Pitney Bowes	55.45
Pitney Works	229.95
Pontiac Journal	40.24
Pontiac Printshop Ltd.	497.13
Receiver General - payroll remittance	4,317.91
Reliure Travaction	20.63
Schiraen, Bonnie	300.00

Sharpe, Clayton	1,586.38
Sharpe, Ronald	1,823.94
Superior Propane Inc.	1,110.82
T & J Refrigeration Inc.	5,127.89
Télébec Ltée.	1,198.92
Tracy, Hugh	91.98
Wolseley Mechanical Group (Westburne)	9,101.36
Yach, Denzil	183.90pd
TOTAL	<u>167,240.27</u>

Certificate of Availability of Funds

I, the undersigned, Secretary-Treasurer of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 8th day of October, 2012.

Crystal Webb, (Secretary-Treasurer)

264-12 Moved by James Hodgins, seconded by Sandra Murray, that the Council of the Municipality of Shawville authorize the payment of the accounts totalling \$167,240.27. Carried unanimously.

265-12 Moved by James Hodgins, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize to hire Mickey Mcguire in the amount of \$2,328.24 taxes included, to pile the sand from Tom Orr's Pit and mix with road salt. Carried unanimously.

266-12 Moved by John Beimers, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville state that: as of December 3, 2012 the Town Men will be on winter Work Hours, the following is the schedule:

- Denzil Yach and Michael Tubman, will alternate coming into work each week performing their regular duties.

- Regular duties will consist of doing all inspections in the community, maintenance and regular inspections of the vehicles (preventative maintenance). Regular duties will consist of working 8 hours per day, 5 days per week. It will be the responsibility of the person in charge to call in extra help when and where needed.

- All employees will be paid on the basis of a 40-hour workweek. When council determines the end of the winter works, all hours worked by Denzil, Michael, will be totaled up and said employees will be paid at the rate of 1 ½ time for all extra hours worked. There will be no reduction in pay should the employee work less hours than the average 40 hours per week.

The men will work on the following rotation, Monday to Friday:

December 3, 2012

Week 1: Michael Tubman will report to the garage performing the duties needed and work the 8 hours per day.

Week 2: Denzil Yach will report to the garage performing duties needed and work the 8 hours per day.

Furthermore, checking the pumps and sewage plant on weekends is excluded from Winter Hours schedule as well as water or sewage problems and/or breaks happening outside regular working hours.

Note:

- The person on duty will make the call when snow removal is needed and call in equipment
- The person working the regular day will call in the extra men if needed.
- Employees may alternate day or days when needed.
- All vehicles are to be washed thoroughly after usage.
- When changing gears on the grader, lift off the gas feed.

Note:

If and when needed the town men would be requested to aid the Arena Employee's

Try to keep each person's average hours equal.

267-12 Moved by James Hodgins, seconded by Sandra Murray, that the Council of the Municipality of Shawville authorize a tax credit, up to a maximum of \$5,000.00, to T.O.C.C. Development for phase 1 (1st unit condo building), to be issued only after the project has been evaluated by the MRC. Carried unanimously.

WHEREAS the Municipality of Shawville adopted the Fire Safety cover plan and that the cover plan came into effect on October 10th, 2011

WHEREAS the Board of Mayors adopted the MRC By-Law 173-2011 providing for fire prevention on the territory of the Pontiac MRC;

WHEREAS the Municipality may appoint a person to apply the By-Law

WHEREAS the high and very high risk buildings of the Municipality must be inspected by a qualified resource in fire prevention;

268-12 It is proposed by James Hodgins, and seconded by Frank Stafford Jr., and unanimously resolved to appoint the fire prevention technician of the Pontiac MRC to do the inspections for high and very high risk buildings in the Municipality of Shawville. Carried unanimously.

ATTENDU que la Municipalité a adoptée Schéma de couverture de risques en incendie et que le Schéma est entré en vigueur le 10 octobre 2011;

ATTENDU que le Règlement 173-2011 pourvoyant à la prévention des incendies sur le territoire de la MRC de Pontiac a été adopté par le conseil des maires;

ATTENDU que la Municipalité peut désigner une personne pour appliquer le Règlement;

ATTENDU que les bâtiments à risques élevés et très élevés de la municipalité doivent être inspectés par une ressource qualifiés en prévention des incendies;

- 268-12 Il est proposé par James Hodgins et appuyés par Frank Stafford Jr., et résolu à l'unanimité de nommer le technicien en prévention des incendies de la MRC de Pontiac pour effectuer les inspections à risques élevés et très élevés des bâtiments de la Municipalité de Shawville.
- 269-12 Moved by Sandra Murray, seconded by John Beimers, that the Council of the Municipality of Shawville recommends hiring Robert Crawford to prepare individual signs, which will be hand painted and mounted on the Municipal Structure at the East end of Town. It is also resolved that each business will be responsible for the cost of their individual sign and its maintenance. Carried unanimously.
- 270-12 Moved by Sandra Murray, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize to hire Aileen Sheppard to decorate the Town Hall in the amount of \$600.00 and the Shawville/Clarendon Library in the amount of \$400.00 providing that the Municipality of Clarendon agree to pay half the cost for the Shawville/Clarendon Library. Carried unanimously.
- 271-12 Moved by Frank Stafford Jr., seconded by James Hodgins, that the Council of the Municipality of Shawville authorize the Director General, Crystal Webb to sign a 30 year agreement between the Municipality of Shawville and the Shawville District Recreation Association. Carried unanimously.

Correspondence

- Letter from Archie Hillier re: Wages
- Invitation to the Mayor re: Quyon Remembrance Day Service
- Letter from Pontiac Agricultural Society re: Insurance coverage for the Shawville Arena
- Letter from Pontiac Agricultural Society re: Vipond's Invoice
- Shawville/Clarendon Fire Department request for a new Fire Fighter, Frank St-Aubin
- Shawville/Clarendon Firemen report
- Shawville/Clarendon Library Report
- E-mail from Andre Mathieu re : G.B.L. Invoice

- 272-12 Moved by James Hodgins, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize the payment of \$10,556.65 to the Pontiac Agricultural Society for the insurance coverage for the arena and the equipment in the arena for the period of June 1/2012 to June 1/2013. Carried unanimously.
- 273-12 Moved by James Hodgins, seconded by John Beimers, that the Council of the Municipality of Shawville authorize to hire two new Firemen, Frank St-Aubin and Jonathan Perreault, as requested by the Fire Chief, Lee Laframboise and providing that the Municipality of Clarendon agree. Carried unanimously.
- 274-12 Moved by Sandra Murray, seconded by John Beimers, that the Council of the Municipality of Shawville authorize to purchase 200 bookmarks in English and 100 in French. It is also resolved that Heather Carson and Jennifer Davis' time be paid to attend the CSRBPO meeting that will be held in Shawville on November 7, 2012 providing that the Municipality of Clarendon agree to pay half. Carried unanimously.

275-12 Moved by Sandra Murray, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize to pay G.B.L. Electric in the amount of \$3,667.70 taxes included, providing that G.B.L. Electric returns the old drive to the Municipality of Shawville. Carried unanimously.

Committee report:

- Sandra Murray: Street Signs
- Frank Stafford Jr.,: Basket Ball Nets

276-12 Moved by John Beimers, that the meeting be adjourned at 9:20 p.m.

Mayor

Secretary-Treasurer