

October 11, 2011

A regular meeting of Shawville Council was called to order by Mayor Albert Armstrong at the Town Hall at 7:30 p.m., October 11, 2011 with Councillors John Beimers, James Hodgins, Sylvia Hodgins, Sandra Murray, Royce Richardson and Frank Stafford Jr., as well as Crystal Webb, Director General.

240-11 Moved by John Beimers, seconded by Sylvia Hodgins, that the agenda be adopted. Carried unanimously.

241-11 Moved by Sandra Murray, seconded by Frank Stafford Jr., that the minutes of the regular meeting of September 27, 2011 be adopted as circulated. Carried unanimously.

The following accounts are presented for approval of payment:

Acklands Limitée-Safety Supply	2,646.78
APSAM	925.98
Armstrong, Albert	177.00
Benson Auto Parts	263.97
Biblio Outaouais Inc.	87.13
CFER	1,546.29
Cimco Refrigeration	20,715.27
CLD Pontiac	2,530.07
Desjardins-Laurentian	2,099.56
Exova (Bodycote - Analex)	862.40
Fédération Québécoise des municipalités	204.75
Gauthier, Theresa	160.00
Green Terraces	2,013.43
Groupe CLR (9-1-1 Service)	223.13
Hillier, Archie	43.98pd
H. Imbleau & Son Ltd.	508.50
Donald S. Hodgins Inc.	1,732.70
W. A. Hodgins Store	866.40
Hydro-Quebec	15,668.69
Johns Valu-Mart	91.30
Kingdon, Peter	1,400.00
KM Consultant Services	40.00
Malette, J.P.	54.00pd
Manulife Financial	2,224.01
Mickey McGuire Equipment Rental Ltd.	765.58
Ministère de la Sécurité publique	54,162.00
Minister of Revenue of Quebec	7,060.36
MRC de Pontiac	37.03
Tom Orr Cartage	8,418.39
Ottawa Valley Fuels	337.73
Paraphraphie Bookstore	46.19pd
Paraphraphie Bookstore	53.48
Pilon, Norm	50.00
Pitney Bowes	393.69pd
Pontiac Journal	39.87
Pontiac Junior B's	200.00pd
Pontiac Printshop Ltd.	2,060.24
Receiver General - payroll remittance	2,769.37
Royce Richardson	276.00pd
Roy's Sound Centre	45.56
Schiraen, Bonnie	240.00
Scholastic Canada Ltd.	266.96
Sharpe, Clayton	1,386.15
Sharpe, Ronald	1,579.17
Sicard, Vinny	192.00pd
Signotech Inc.	400.84
Société Nationale Chimique	473.78
Sports-Inter	1,169.74
Superior Propane Inc.	3,353.25

Télébec Ltée.	1,153.48
Tubman, Michael	182.19
Wesa Envir-Eau	9,626.67

TOTAL 153,825.06

Certificate of Availability of Funds

I, the undersigned, Secretary-Treasurer of the Municipality of Shawville, hereby certify that funds are available for the expenses incurred in the accounts listed above.

Signed at Shawville, Quebec this 11th day of October, 2011.

Crystal Webb, (Secretary-Treasurer)

242-11 Moved by James Hodgins, seconded by Sandra Murray, that the Council of the Municipality of Shawville authorize the payment of the accounts totalling \$153,825.06. Carried unanimously.

The following tenders for Heating Oil were opened and noted at 2:30 p.m. with the following members: Mayor Albert Armstrong, Councillor John Beimers, James Hodgins and Crystal Webb, Director General.

	Current Posted Price (¢ per litre)	Discount (¢ per litre)	Net Price (taxes incl)
Petro Pontiac	0.9240	0.0750	0.8490
Ottawa Valley Fuels	0.9390	0.0690	0.8700

243-11 Moved by Royce Richardson, seconded by Sylvia Hodgins, that the Council of the Municipality of Shawville award the tender to Petro Pontiac, the lowest tender received, for the supply of heating oil at the discount price of 0.0750 cents per litre. Carried unanimously.

The following tenders for Piling and Hauling sand were opened and noted at 2:36 p.m. with the following members: Mayor Albert Armstrong, Councillor John Beimers, James Hodgins and Crystal Webb, Director General

Mickey McGuire	\$6.45 per metric ton
Blue Herron Landscaping	\$6.25 per metric ton
Tom Orr Cartage	\$6.95 per metric ton

244-11 Moved by James Hodgins, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville award the tender for piling and hauling sand from Campbell's Bay Cement in the amount of \$6.25 per metric ton to Blue Herron Landscaping. Carried unanimously.

245-11 Moved by John Beimers, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville authorize to send out request for quote for 2012 recycling to CFER and Tom Orr Transfer Station. Carried unanimously.

246-11

Moved by Frank Stafford Jr., seconded by Royce Richardson, that the Council of the Municipality of Shawville state that: as of December 5, 2011 the Town Men will be on winter Work Hours the following is the schedule:

- Denzil Yach, Michael Tubman, and Lee Laframboise will alternate coming into work each week performing their regular duties.
- Regular duties will consist of doing all inspections in the community, maintenance and regular inspections of the vehicles (preventative maintenance). Regular duties will consist of working 8 hours per day, 5 days per week. It will be the responsibility of the person in charge to call in extra help when and where needed.
- All employees will be paid on the basis of a 40-hour work week. When council determines the end of the winter works, all hours worked by Denzil, Michael, and Lee will be totaled up and said employees will be paid at the rate of 1½ time for all extra hours worked. There will be no reduction in pay should the employee work less hours than the average 40 hours per week.

The men will work on the following rotation, Monday to Friday:

December 5, 2011

Week 1: Michael Tubman will report to the garage performing the duties needed and work the 8 hours per day.

Week 2: Lee Laframboise will report to the garage performing the duties needed and work the 8 hours per day.

Denzil, who follows in week 3, will come to work on the days when the water or sewer samples are needed. Lee will assist in the sample check. Denzil will leave after samples are taken.

Week 3: Denzil Yach will report to the garage performing duties needed and work the 8 hours per day.

Furthermore checking the pumps and sewage plant on weekends is excluded from Winter Hours schedule as well as water or sewage problems and or breaks happening outside regular working hours.

Note:

- The person on duty will make the call when snow removal is needed and call in equipment
- The person working the regular day will call in the extra men if needed.
- Employees may alternate day or days when needed.
- All vehicles are to be washed thoroughly after usage.
- When changing gears on the grader, lift off the gas feed.

Note:

- **If and when needed the town men would be requested to aid the Arena Employees.**

Try to keep each person's average hours equal.

Correspondence:

- Letter from Pontiac High School re: Municipality of Shawville Bursary - Tiffany Bretlaff and David Powell
- Letter from Government of Canada re: Grant applications through the New Horizons for Senior Program they have received the two applications project number 011106861 and 011072782
- Resolution from Municipality of Thorne re: Inter-municipal agreements for the Provisions of Services for Mutual Assistance in Fire Safety
- Letter from the Royal Canadian Legion - Branch #231 (Quyon) invitation to the Mayor re: Remembrance Day
- Thank you letter from Rideau Carleton re: 2011 Shawville Night at the races
- Letter from Bouffe Pontiac 2011 Christmas food drive

247-11 Moved by Sandra Murray, seconded by James Hodgins, that the Council of the Municipality of Shawville agree to provide two (2) bursaries being the sum of \$150.00 each to the male and female student, each residing in Shawville, with the highest standing in the graduating class, to be presented at the graduation ceremony at the Pontiac High School to be held on November 12th in the year 2011. Carried unanimously.

248-11 Moved by Sandra Murray, seconded by Sylvia Hodgins, that the Council of the Municipality of Shawville authorize to have The Equity laminate two Shawville maps at a cost of \$158.00 each plus taxes. Carried unanimously.

249-11 Moved by James Hodgins, seconded by Frank Stafford Jr., that the Council of the Municipality of Shawville give permission to the Bouffe Pontiac to hold a food drive in Shawville on Thursday, December 1, 2011 from 6:30 a.m. to 9:30 a.m., located on the corner of Route 303 and Main Street. Carried unanimously.

CONSIDERING THAT Tora Giant Tiger Stores Limited filed a motion to proceed, at its own expense and in accordance the regulations currently in effect, with the installation of municipal services on lot 10-C, 5th Range, Township of Clarendon, to serve a new building located at 479, Highway 148.

CONSIDERING THAT an agreement must be signed with the Municipality of Shawville and Tora Giant Tiger Stores Limited in order to establish guidelines governing municipal services to serve the commercial project at 479, Highway 148.

250-11 It is Moved by Royce Richardson, and seconded by Sylvia Hodgins that the Council of the Municipality of Shawville agrees to the following terms:

WHEREAS: the Municipality of Shawville, accepts the agreements between the Municipality of Shawville and Tora Giant Tiger Stores Limited concerning the commercial project at 479, Highway 148, on the lot mentioned below;

WHEREAS: the Municipality of Shawville, agrees to ratify the application presented by Mr. Ken Pack to connect, at his own expense and in accordance with the regulations currently in effect with the Municipality of Shawville, to the municipal water service;

WHEREAS: the Municipality of Shawville, agrees to notify the Ministry of Sustainable Development, Environment and Parks, that the Municipality of Shawville is not opposed to authorizing a permit for the installation of a water service for the project;

WHEREAS: the Municipality of Shawville, Certifies that the water system in place is able to serve the mentioned project;

WHEREAS: the Municipality of Shawville, allows Mr. Ken Pack to prepare, at his own expense, specifications and plans necessary for carrying out the work which is alluded to by **Genivar** Consulting Firm;

WHEREAS: the Municipality of Shawville, endorses the request by Mr. Ken Pack to entrust the supervision, with residence, work cited by the consulting firm Genivar, and that all arising costs are assumed by that company;

WHEREAS: the Municipality of Shawville, accept the recommendation of Mr. Ken Pack to the effect of retaining the services of the consulting firm EXP to perform the quality control of materials and that all costs incurred are assumed by this company;

WHEREAS: the Municipality of Shawville authorize a water fee that will be determined at a later date for the year 2012 subject to change each year to request the facility, Tora Giant Tiger Store located in the Township of Clarendon 5th Range on lot 10-C, to serve a new building located at 479, Highway 148.

WHEREAS: the Municipality of Shawville authorize Tora Giant Tiger Stores Limited to transfer for free all infrastructures and right-of-ways to the Municipality of Shawville.

WHEREAS: the Council of the Municipality of Shawville, authorizes the Mayor and the Director General to sign the following agreement and contract for obtaining easements subject to the present, as they appear on final plans to be deposited at the Registers office, providing that Giant Tiger Store Limited agrees to the terms;

WHEREAS: the Council of the Municipality of Shawville will not be responsible for any and all future maintenance expenses that pertain to the water line outside the town limit;

Committee Reports:

Sandra Murray:

- Defibrillator price, need to have one at the Shawville arena
- Budget Library meeting October 19 or 26, 2011
- Street Signs need to be replaced

Frank Stafford Jr.:

- Two business sector signs need to be ordered
- C.S.S.T. First Aid Course

Royce Richardson:

- Sludge

Sylvia Hodgins:

- Send a letter to Sûreté du Québec - Halloween Surveillance

John Beimers:

- Splash Pad
- Pontiac Agricultural Society - Insurance for the Arena

251-11 Moved by Sylvia Hodgins, that the meeting be adjourned at 9:35 p.m.

Mayor

Secretary-Treasurer